

**PETERBOROUGH CITY  
COUNCIL'S FORWARD PLAN  
1 SEPTEMBER 2011 TO 31 DECEMBER 2011**

## FORWARD PLAN OF KEY DECISIONS - 1 SEPTEMBER 2011 TO 31 DECEMBER 2011

During the period from 1 September 2011 To 31 December 2011 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [alexander.daynes@peterborough.gov.uk](mailto:alexander.daynes@peterborough.gov.uk) or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

**Street Lighting Policy - KEY/04SEP/11**

**Consolidation of Property Assets - KEY/05SEP/11**

**Budget and Medium Term Financial Strategy - KEY/06SEP/11**

**Peterborough's Transport Partnership Policy for pupils aged 4-16 years - KEY/01NOV/11**

## SEPTEMBER

| KEY DECISION REQUIRED  | DATE OF DECISION      | DECISION MAKER                             | RELEVANT SCRUTINY COMMITTEE | CONSULTATION  | CONTACT DETAILS / REPORT AUTHORS  | REPORTS   |
|--|-----------------------|--|-----------------------------|---|---|---|
| <p><b>Delivery of the Council's Capital Receipt Programme through the Sale of Land and Buildings - Vawser Lodge Thorpe Road - KEY/04DEC/10</b></p> <p>To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Vawser Lodge</p> | <p>September 2011</p> | <p><b>Cabinet Member for Resources</b></p> | <p>Sustainable Growth</p>   | <p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments &amp; external stakeholders as appropriate</p> | <p>Andrew Edwards<br/>Head of Peterborough Delivery Partnership<br/>Tel: 01733 452303<br/>andrew.edwards@peterborou<br/>gh.gov.uk</p> | <p>A public report will be available from the governance team one week before the decision is taken</p> |

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| <p><b>Security Framework Contract - lot 2 - KEY/09DEC/10</b><br/>Award lot 2 of framework contract; cash collection and cash in transit services, delivering services for the council such as collecting cash from parking meters and banking it securely.</p>  | September 2011 | <b>Cabinet Member for Resources</b>         | Sustainable Growth | Internal and external stakeholders as appropriate | Matthew Rains<br>P2P Manager<br>Tel: 01733 317996<br>matthew.rains@peterborough.gov.uk                                 | A public report will be available from the governance team one week before the decision is made   |
| <p><b>Section 75 Agreements with Cambridgeshire Community Services, NHS Peterborough and Cambridge &amp; Peterborough Foundation Trust - KEY/12FEB/11</b><br/>Approval of s.75 Agreements with Cambridgeshire Community Services for the provision of Adult Social Care; with NHS Peterborough for the provision of Learning Disability Services; and with Cambridge &amp; Peterborough Foundation Trust for the provision of mental health services.</p> | September 2011 | <b>Cabinet Member for Adult Social Care</b> | Health Issues      | Relevant internal and external Stakeholders       | Denise Radley<br>Executive Director of Adult Social Services<br>Tel: 01733 758444<br>denise.radley@peterborough.gov.uk | A public report will be available from the Governance Team one week before the decision is taken. |

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| <p><b>Social Work Practice Pilot - KEY/01APR/11</b><br/>         Agree arrangements for the procurement and provision of Social Work Practice Pilots for children in care.</p>   | <p>September 2011</p> | <p><b>Cabinet Member for Children's Services</b></p>  | <p>Creating Opportunities and Tackling Inequalities</p> | <p>Social work staff; children in care; corporate parenting panel members and Trade Unions</p>                        | <p>Andrew Brunt<br/>         Assistant Director - Families and Communities<br/><br/>         andrew.brunt@peterborough.gov.uk</p>                      | <p>A public report will be available from the Governance Team one week before the decision is made.</p>  |
| <p><b>Orton Longueville School and Stanground College - KEY/13JUN/11</b><br/>         To vary the Ormiston Bushfield Academy (OBA) Design and Build Contract with Kier Regional Ltd (trading as Kier Eastern) to allow for the design and build of Orton Longueville School and Stanground College</p> | <p>September 2011</p> | <p><b>Cabinet Member for Education, Skills and University, Cabinet Member for Resources</b></p> | <p>Creating Opportunities and Tackling Inequalities</p> | <p>Executive Director Children Services, Executive Director Resources, Solicitor to the Council, Ward Councillors</p> | <p>Brian Howard<br/>         PFI Project Manager<br/>         Tel: 01733 863976<br/>         brian.howard@peterborough.gov.uk</p>                      | <p>A public report will be available from the governance team one week before the decision is taken</p>  |
| <p><b>Energy Services Company - KEY/03JUL/11</b><br/>         To consider potential future developments of energy related products.</p>  | <p>September 2011</p> | <p><b>Cabinet Member for Environment Capital, Cabinet Member for Resources</b></p>              | <p>Environment Capital</p>                              | <p>Internal and External Stakeholders</p>   | <p>John Harrison<br/>         Executive Director-Strategic Resources<br/>         Tel: 01733 452398<br/>         john.harrison@peterborough.gov.uk</p> | <p>A public report will be available from the Governance Team one week before the decision is taken.</p> |

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| <p><b>Expansion to Hampton College - KEY/04JUL/11</b><br/>To approve the forward build of phase 2 of Hampton College.</p>                        | <p>September 2011</p> | <p><b>Cabinet Member for Education, Skills and University, Cabinet Member for Resources</b></p> | <p>Creating Opportunities and Tackling Inequalities</p>  | <p>Internal and external stakeholders</p>                     | <p>Jonathan Lewis<br/>Assistant Director - Resources, Commissioning and Performance<br/><br/>jonathan.lewis@peterborough.gov.uk</p> | <p>A public report will be available from the Governance team one week before the decision is taken.</p>     |
| <p><b>Draft Housing Strategy - KEY/04JUN/11</b><br/>To approve the draft Housing Strategy 2011-2014 for the purposes of public consultation.</p> | <p>September 2011</p> | <p><b>Cabinet</b></p>   | <p>Strong &amp; Supportive Communities</p>               | <p>Internal and External as appropriate</p>                   | <p>Richard Kay<br/>Policy and Strategy Manager<br/><br/>richard.kay@peterborough.gov.uk</p>   | <p>A public report will be made available from the governance team one week before the decision is made.</p> |
| <p><b>Single Equality Scheme - KEY/02SEP/11</b><br/>To approve the final scheme following consultation</p>                                       | <p>September 2011</p> | <p><b>Cabinet</b></p>   | <p>Creating Opportunities and Tackling Inequalities.</p> | <p>Public consultation via stakeholders and partnerships.</p> | <p>Denise Radley<br/>Executive Director of Adult Social Services<br/>Tel: 01733 758444<br/>denise.radley@peterborough.gov.uk</p>    | <p>A public report will be available from the governance team one week before the decision is taken.</p>     |

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| <p><b>Traffic Signals LED Project - award of contract - KEY/03SEP/11</b><br/>Contract to replace all traffic signal head lamps in Peterborough with LED as LED Heads are more efficient brighter, safer and have a much longer life.</p> | September 2011 | <b>Cabinet Member for Housing, Neighbourhoods and Planning</b>   | Environment Capital | Internal and external stakeholders as appropriate         | Amy Wardell<br>Team Manager - Passenger Transport Projects<br>Tel: 01733 317481<br>amy.wardell@peterborough.gov.uk     | A public report will be available from the Governance Team one week before the decision is taken. |
| <p><b>Street Lighting Policy - KEY/04SEP/11</b><br/>To agree the street lighting policy for PCC.</p>   | September 2011 | <b>Cabinet Member for Housing, Neighbourhoods and Planning</b>   | Environment Capital | With internal and external stakeholders as appropriate.   | Mark Speed<br>Transport Planning Team Manager<br>Tel: 317471<br>mark.speed@peterborough.gov.uk                         | A public report will be available from the Governance Team one week before the decision is taken. |
| <p><b>Consolidation of Property Assets - KEY/05SEP/11</b><br/>Authority to enter into a lease to streamline Council property requirements</p>  | September 2011 | <b>Leader of the Council and Cabinet Member for Growth, Strategic Planning, Economic Development and Business Engagement</b> | Sustainable Growth  | Internal Consultation with relevant members and officers. | Andrew Edwards<br>Head of Peterborough Delivery Partnership<br>Tel: 01733 452303<br>andrew.edwards@peterborough.gov.uk | A public report will be available from the Governance Team one week before the decision is taken. |

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| <p><b>Budget and Medium Term Financial Strategy - KEY/06SEP/11</b></p> <p>To confirm the approach to take in delivering the Medium Term Financial Strategy</p> | September 2011 | <b>Cabinet</b> | Sustainable Growth | Relevant internal departments and Cabinet | Steven Pilsworth<br>Head of Strategic Finance<br>Tel: 01733 384564<br>Steven.Pilsworth@peterborou<br>gh.gov.uk | A public report will be available from the Governance team one week before the decision is taken. |
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## OCTOBER

| KEY DECISION REQUIRED   | DATE OF DECISION | DECISION MAKER  | RELEVANT SCRUTINY COMMITTEE | CONSULTATION                        | CONTACT DETAILS / REPORT AUTHORS  | REPORTS  |
|---|------------------|---|-----------------------------|-------------------------------------|---|--|
| <p><b>Manor Drive Managed Service – Procurement through the Services Competitive Dialogue Process - KEY/01SEP/11</b></p> <p>To identify the preferred bidder (the Council's partner) for Manor Drive Managed Service.</p> | October 2011     | <b>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning, Cabinet Member for Resources</b> | Sustainable Growth          | Internal departments, Unions, Staff | Margaret Welton<br>Principal Lawyer (Manor Drive)<br>Tel: 01733 452226<br>margaret.welton@peterborou<br>gh.gov.uk | A public report will be available from the governance team one week before the decision is taken |

## NOVEMBER

There are currently no Key Decisions Scheduled for November.



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| <p><b>Peterborough's Transport Partnership Policy for pupils aged 4-16 years - KEY/01NOV/11</b><br/>To approve the new for September 2012.</p> | <p>November 2011</p> | <p><b>Cabinet Member for Education, Skills and University</b></p> | <p>Creating Opportunities and Tackling Inequalities</p> | <p>Internal and public consultation</p> | <p>Rowena Sampson<br/>Transport Officer<br/><br/>rowena.sampson@peterborough.gov.uk</p> | <p>A public report will be available from the Governance team one week before the decision is taken.</p> |
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DECEMBER

There are currently no Key Decisions scheduled for December.

**CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications  
Strategic Growth and Development Services  
Legal and Democratic Services  
Policy and Research  
Economic and Community Regeneration  
HR Business Relations, Training & Development, Occupational Health & Reward & Policy

**STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Finance  
Internal Audit  
Information Communications Technology (ICT)  
Business Transformation  
Strategic Improvement  
Strategic Property  
Waste  
Customer Services  
Business Support  
Shared Transactional Services  
Cultural Trust Client

**CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB**

Safeguarding, Family & Communities  
Education & Resources  
Children's Community Health

**OPERATIONS DEPARTMENT Bridge House, Town Bridge, PE1 1HB**

Planning Transport & Engineering (Development Management, Construction & Compliance, Infrastructure Planning & Delivery, Network Management)

Commercial Operations (Resilience, Strategic Parking and Commercial CCTV, City Centre, Markets & Commercial Trading, Passenger Transport)

Neighbourhoods (Strategic Regulatory Services, Safer Peterborough, Strategic Housing, Cohesion, Social Inclusion)

Operations Business Support (Finance)

Planning Transport & Engineering (Development Management, Construction & Compliance, Infrastructure Planning & Delivery, Network Management)

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